

**WLASNC Board FY 2021-2022**

Jamie Keeton - Chair/ Organizational Rep.  
Ron Migdal - Vice Chair /At Large Rep.  
Jay Ross – Secretary/ Organizational Rep.  
Jay Handal - Treasurer/ Large Business Rep.

Farzad Hassani - North West Rep.  
Mollie Rudnick - North East Rep.  
Arman Ghorbani - South East Rep.  
Jean Shigematsu - At Large  
Vacant - South West Rep.  
Galen Pindell - At Large Rep.  
Ehsan Zahedani - At Large Rep.  
Teri Temme - At Large Rep.  
Pierre Tecon - At Large Rep.  
Danilo Torro - Small Business Rep.  
Diedra Greenaway - Small Business Rep.



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[www.WestLASawtelle.org](http://www.WestLASawtelle.org)

**WEST LOS ANGELES SAWTELLE  
NEIGHBORHOOD COUNCIL  
Board of Directors Special Meeting -- Agenda  
Wed., Dec. 8, 2021 -- 7:15 PM**

**Video Link:** <https://zoom.us/j/92722263585>

**Meeting ID: 92722263585 (and press #)**

Phone: (669) 900-6833 or (833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll-free feature eliminates long-distance call charges for participants.

**VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION:** In conformity with the Governor’s Executive Order N-29-20 (3/17/2020) the WLASNC meeting will be conducted entirely telephonically.

There are no paper documents associated with this meeting.

Agenda and files posted: <https://www.westlasawtelle.org/committees> (click on “Board of Directors”)

Google drive: <https://drive.google.com/drive/folders/1dJqZrlFJxj46K4e2uSpF2JMpdpqeLGbb>

Telephone: Stakeholders who wish to address the Neighborhood Council may dial (669) 900-6833, and enter 927-2226-3585 (and press #) to join the meeting.

Press \*9 to raise your hand to speak. Press \*6 to unmute your phone.

Email public comments to Chair Jamie Keeton at [Jamie@WestLASawtelle.org](mailto:Jamie@WestLASawtelle.org)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by calling WLASNC Board Chair Jamie Keeton (ADA contact) at [Jamie@WestLASawtelle.org](mailto:Jamie@WestLASawtelle.org) .

**All items on the agenda are subject to discussion, possible action and filing of a Community Impact Statement to the Office of the City Clerk.**

1. Call to Order: Board is 15 members, 9 are required for quorum.

2. Administrative: This is a regular meeting, not a special meeting, because it is held at its regularly scheduled time (per DONE's virtual meeting requirements).
  - a. Nominations for open Southwest seat: Galen Pindell.
  - b. Brown Act revisions (AB 361): Requirements for agenda – see Exhibits at end of Agenda:
    - i. Public comment:
      1. Public comment cannot be required to be submitted in advance.
      2. Ample time must be given to allow stakeholders to “raise their hand” and comment. Public comment should not end because no stakeholders have raised their hands at the time the item opens.
    - ii. Avoid time limits on items on the Agenda: The entire time should be exhausted before closing the item, in case a stakeholder arrives later during the item, and wants to comment.
    - iii. Disruptions: At first disruption, if it is not resolved, a recess should be called. If disruption occurs again and is not resolved, meeting should be adjourned.
  - c. Neighborhood Purposes Grant: Application from West L.A. Community Coalition for \$ 14,400 – see Exhibits at end of Agenda:
    - i. Payments to musicians at 26 West LA Farmers Market events on Sundays - \$10,400.
    - ii. Purchase of 3 tents for childrens craft areas, supplies, games - \$ 1,000.
    - iii. Design and printing of marketing flyers (to include WLASNC acknowledgement, information, logo): \$ 3,000.
    - iv. Dates: Sundays from Jan. 1 to Jun. 30, 2022.
    - v. Funding requested: Jan. 1, 2022.
    - vi. Conflicts of interest: To be disclosed.
3. General Public Comment - Items not on the Agenda: 1-minute minimum per speaker.
4. Government/Agency/Community Partner updates:
  - a. Council District #11-Mike Bonin (Planning Deputy - Len Nguyen).
  - b. Supervisor District #3-Sheila Kuehl (Zac Gaidzek).
  - c. LAPD (Senior Lead Officer James Lavenson).
  - d. Website for affordable units: <https://LAHousing.LACity.org/AAHR>
5. Ex parte communications.
6. 1814 S. Federal Ave. apartment: PLUM resolution for design changes - Demolition of 1-story house and new construction of 5-story apartment with 11 units (1 very low income), per TOC. Reduced setbacks.
  - a. ADM-2021-3739-DB-HCA-1A.
  - b. Application/plans: (click on "Federal 814" folder).  
[https://www.dropbox.com/home/2021%20PLUM%20\(WLASNC\)](https://www.dropbox.com/home/2021%20PLUM%20(WLASNC))
  - c. Community status: TBD.
  - d. City status (appeal): Hearing on Dec. 9. Planner - Esther Ahn. Submittal on Aug. 16.
  - e. NC status: PLUM resolution to request design changes.
  - f. Representative: Keiko Ota, neighbor at 1810 Federal Ave.
  - g. Owner: Matthew Hayden, Hayden Planning, representative of developer.

7. General Public Comment - Items not on the Agenda: 1-minute minimum per speaker.
8. Member announcements.
9. Adjournment:

**THE AMERICAN WITH DISABILITIES ACT:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Jay Ross, Board Member, at (310) 979-9255 or email [Jamie@WestLASawtelle.org](mailto:Jamie@WestLASawtelle.org).

**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.WestLASawtelle.org](http://www.WestLASawtelle.org), or at the scheduled meeting. If you want any record for an item on the agenda, contact Chair Jamie Keeton at [Jamie@WestLASawtelle.org](mailto:Jamie@WestLASawtelle.org).

**PUBLIC INPUT AT N.C. MEETINGS:** The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS:** Agenda are posted for public review as follows:

- Website: [www.WestLASawtelle.org](http://www.WestLASawtelle.org) (see Committees tab).
- Dropbox:

[https://www.dropbox.com/sh/3zce0mtjhjz9zk0/AADaYoJMX2Sgqsc5S1q7wIYca/2020/BOARD%20OF%20DIRECTORS/Board%20Meeting%2009.23.20?dl=0&subfolder\\_nav\\_tracking=1](https://www.dropbox.com/sh/3zce0mtjhjz9zk0/AADaYoJMX2Sgqsc5S1q7wIYca/2020/BOARD%20OF%20DIRECTORS/Board%20Meeting%2009.23.20?dl=0&subfolder_nav_tracking=1)

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the WLASNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Bylaws. The Bylaws are available at our Board meetings and website [www.WestLASawtelle.org](http://www.WestLASawtelle.org)

**RECORDING MEETINGS:** Meetings may be sound or video recorded.

**SERVICIOS DE TRADUCCION:** Si require servicios de traduccion, avisar al Concejo Vecinal 3 dias de trabajo (72) horas) antes del evento. Por favor contacte a Chair Jamie Keeton a [Jamie@WestLASawtelle.org](mailto:Jamie@WestLASawtelle.org) para avisar al Concejo Vecinal.

**Exhibits:**

**AB 361 (Brown Act revisions): DONE – N.C. CORE Institute (next page →)**

**AB 361 (Brown Act revisions): DONE – N.C. CORE Institute**

## **Agenda Basics**

**\*THIS LANGUAGE IS HIGHLY RECOMMENDED AS BEST PRACTICE**

**\*\*PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is *requested* to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to \_\_\_ minutes per speaker, unless adjusted by the presiding officer of the Board.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a \_\_\_\_\_(name of Board Member) de la Mesa Directiva, al \_\_\_\_\_(o por correo electrónico avisar al Concejo Vecinal)

## **Required Language on a NC Agenda**

**THE AMERICANS WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting \_\_\_\_\_(name of Board Member) \_\_\_\_\_(phone number or email address of Neighborhood Council/Board Member)

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**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT

TRAINING: NEIGHBORHOOD COUNCIL CORE INSTITUTE



## Required Language on a NC Agenda

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE \_\_\_\_\_ NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

### **AB 361 Updates:**

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction.

## Agenda Item for Neighborhood Purpose Grant

### **What it shall include:**

- ▶ Neighborhood Purposes Grant, not NPG
- ▶ The Name of the organization requesting the grant
- ▶ The purpose of the grant, how the funds will be used
- ▶ The amount maximum that the NC might grant (up to)
- ▶ Dates
  - Start date
  - Date funds requested
  - Expected Completion date
- ▶ **Section IV - Potential Conflict of Interest - VERY IMPORTANT TO REVIEW**
- ▶ It is a best practice to provide a link on the agenda to the NPG.

**Neighborhood Purpose Grant: Westside Community Coalition (next page →):**



