WLASNC Board FY 2021-2022 Jamie Keeton - Chair/ Organizational Rep. Ron Migdal - Vice Chair /At Large Rep. Jay Ross – Secretary/ Organizational Rep. Jay Handal - Treasurer/ Large Business Rep.

Farzad Hassani - North West Rep. Mollie Rudnick - North East Rep. Jean Shigematsu - At Large Vacant - South West Rep. Galen Pindell - At Large Rep. Ehsan Zahedani - At Large Rep. Teri Temme - At Large Rep. Pierre Tecon - At Large Rep. Danilo Torro - Small Business Rep. Diedra Greenaway - Small Business Rep.



West L.A.Sawtelle N.C. 1645 Corinth Ave. Los Angeles Calif. 90025 (310) 235-2070

www.WestLASawtelle.org

### WEST LOS ANGELES SAWTELLE NEIGHBORHOOD COUNCIL Board of Directors Special Meeting -- Agenda Wed., Dec. 8, 2021 -- 7:15 PM

Video Link: https://zoom.us/j/92722263585 Meeting ID: 92722263585 (and press #) Phone: (669) 900-6833 or (833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276 The toll-free feature eliminates long-distance call charges for participants.

**VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION:** In conformity with the Governor's Executive Order N-29-20 (3/17/2020) the WLASNC meeting will be conducted entirely telephonically.

There are no paper documents associated with this meeting.

Agenda and files posted: <u>https://www.westlasawtelle.org/committees</u> (click on "Board of Directors") Google drive: <u>https://drive.google.com/drive/folders/1dJqZrlFJxj46K4e2uSpF2JMpdpqeLGbb</u>

Telephone: Stakeholders who wish to address the Neighborhood Council may dial (669) 900-6833, and enter <u>927-2226-3585</u> (and press #) to join the meeting.

<u>Press \*9 to raise your hand to speak. Press \*6 to unmute your phone.</u> Email public comments to Chair Jamie Keeton at <u>Jamie@WestLASawtelle.org</u>

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by calling WLASNC Board Chair Jamie Keeton (ADA contact) at Jamie@WestLASawtelle.org.

# All items on the agenda are subject to discussion, possible action and filing of a Community Impact Statement to the Office of the City Clerk.

1. Call to Order: Board is 15 members, 9 are required for quorum.

- 2. Administrative: This is a regular meeting, not a special meeting, because it is held at its regularly scheduled time (per DONE's virtual meeting requirements).
  - a. Nominations for open Southwest seat: Galen Pindell.
  - b. Brown Act revisions (AB 361): Requirements for agenda see Exhibits at end of Agenda:
    - i. Public comment:
      - 1. Public comment cannot be required to be submitted in advance.
      - 2. Ample time must be given to allow stakeholders to "raise their hand" and comment. Public comment should not end because no stakeholders have raised their hands at the time the item opens.
    - ii. Avoid time limits on items on the Agenda: The entire time should be exhausted before closing the item, in case a stakeholder arrives later during the item, and wants to comment.
    - iii. Disruptions: At first disruption, if it is not resolved, a recess should be called. If disruption occurs again and is not resolved, meeting should be adjourned.
  - c. Neighborhood Purposes Grant: Application from West L.A. Community Coalition
    - for \$ 14,400 see Exhibits at end of Agenda:
      - i. Payments to musicians at 26 West LA Farmers Market events on Sundays \$10,400.
      - ii. Purchase of 3 tents for childrens craft areas, supplies, games \$ 1,000.
      - iii. Design and printing of marketing flyers (to include WLASNC acknowledgement, information, logo): \$ 3,000.
      - iv. Dates: Sundays from Jan. 1 to Jun. 30, 2022.
      - v. Funding requested: Jan. 1, 2022.
      - vi. Conflicts of interest: To be disclosed.
- 3. General Public Comment Items not on the Agenda: 1-minute minimum per speaker.
- 4. Government/Agency/Community Partner updates:
  - a. Council District #11-Mike Bonin (Planning Deputy Len Nguyen).
  - b. Supervisor District #3-Sheila Kuehl (Zac Gaidzek).
  - c. LAPD (Senior Lead Officer James Lavenson).
  - d. Website for affordable units: <u>https://LAHousing.LACity.org/AAHR</u>
- 5. Ex parte communications.
- <u>1814 S. Federal Ave. apartment</u>: PLUM resolution for design changes Demolition of 1story house and new construction of 5-story apartment with 11 units (1 very low income), per TOC. Reduced setbacks.
  - a. ADM-2021-3739-DB-HCA-1A.
  - b. Application/plans: (click on "Federal 814" folder). https://www.dropbox.com/home/2021%20PLUM%20(WLASNC)
  - c. Community status: TBD.
  - d. City status (appeal): Hearing on Dec. 9. Planner Esther Ahn. Submittal on Aug. 16.
  - e. NC status: PLUM resolution to request design changes.
  - f. Representative: Keiko Ota, neighbor at 1810 Federal Ave.
  - g. Owner: Matthew Hayden, Hayden Planning, representative of developer.

- 7. General Public Comment Items not on the Agenda: 1-minute minimum per speaker.
- 8. Member announcements.
- 9. Adjournment:

**THE AMERICAN WITH DISABILITIES ACT:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Jay Ross, Board Member, at (310) 979-9255 or email Jamie@WestLASawtelle.org.

**PUBLIC ACCESS OF RECORDS**: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <u>www.WestLASawtelle.org</u>, or at the scheduled meeting. If you want any record for an item on the agenda, contact Chair Jamie Keeton at <u>Jamie@WestLASawtelle.org</u>.

**PUBLIC INPUT AT N.C. MEETINGS:** The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS: Agenda are posted for public review as follows:

• Website: www.WestLASawtelle.org (see Committees tab).

• Dropbox:

https://www.dropbox.com/sh/3zce0mtjhjz9zk0/AADaYoJMX2Sgqsc5S1q7wIYca/2020/BOARD%20OF%20DIR ECTORS/Board%20Meeting%2009.23.20?dl=0&subfolder\_nav\_tracking=1

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the WLASNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Bylaws. The Bylaws are available at our Board meetings and website <a href="http://www.WestLASawtelle.org">www.WestLASawtelle.org</a>

**RECORDING MEETINGS:** Meetings may be sound or video recorded.

**SERVICIOS DE TRADUCCION:** Si require servicios de traduccion, avisar al Concejo Vecinal 3 dias de trabajo (72) horas) antes del evento. Por favor contacte a Chair Jamie Keeton a <u>Jamie@WestLASawtelle.org</u> para avisar al Concejo Vecinal.

Exhibits:

AB 361 (Brown Act revisions): DONE – N.C. CORE Institute (next page →)

### AB 361 (Brown Act revisions): DONE - N.C. CORE Institute

### **Agenda Basics**

#### **\*THIS LANGUAGE IS HIGHLY RECOMMENDED AS BEST PRACTICE**

\*\*PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is <u>requested</u> to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to <u>minutes</u> per speaker, unless adjusted by the presiding officer of the Board.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

\*\*SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a \_\_\_\_\_\_(name of Board Member) de la Mesa Directiva, al \_\_\_\_\_\_(o por correo electrónico avisar al Concejo Vecinal)

### Required Language on a NC Agenda

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting \_\_\_\_\_\_(name of Board Member) \_\_\_\_\_\_(phone number or email address of Neighborhood Council/Board Member)

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at \_\_\_\_\_\_at our website: \_\_\_\_\_\_(NC website) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact \_\_\_\_\_\_(name of Board Member) at \_\_\_\_\_\_(phone number or email address or NC/BM)

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

West Los Angeles Sawtelle Neighborhood Council 1645 Corinth Ave., Los Angeles, CA 90025 (310) 235-2070 www.WestLASawtelle.org Making a Difference in Your Neighborhood

## **Required Language on a NC Agenda**

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE\_\_\_\_\_\_ NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

#### AB 361 Updates:

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction.

### Agenda Item for Neighborhood Purpose Grant

#### What it shall include:

- Neighborhood Purposes Grant, not NPG
- The Name of the organization requesting the grant
- The purpose of the grant, how the funds will be used
- The amount maximum that the NC might grant (up to)
- Dates
  - Start date
  - Date funds requested
  - Expected Completion date
- Section IV Potential Conflict of Interest VERY IMPORTANT TO REVIEW
- It is a best practice to provide a link on the agenda to the NPG.

### <u>Neighborhood Purpose Grant: Westside Community Coalition (next page $\rightarrow$ ):</u>

### Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

### Name of NC from which you are seeking this grant: \_\_\_\_\_

### **SECTION I- APPLICANT INFORMATION**

1a) 1b)	Organization Name	Fed	eral I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable
,	Organization Mailing Address	City	,	State	Zip Code
1c)					
	Business Address (If different)	City	,	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:				
	Name	Ph	ione	Email	
2)	Type of Organization- Please select one: Public School (not to include private schools) Attach Signed letter on School Letterhead	or		n-Profit (other than religious etermination Letter	institutions)
3)	Name / Address of Affiliated Organization (if appl	icable)	City	State	Zip Code

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

#### SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

ia)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
Sb)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
ŝb)	Non-Personnel Related Expenses	Requested of NC \$	Total Projected Cost
b)	Non-Personnel Related Expenses	Requested of NC \$ \$	Total Projected Cost \$ \$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  $\Box$  No  $\Box$  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$\_\_\_\_\_

10a) Start date: \_\_\_/\_\_\_ 10b) Date Funds Required: \_\_\_/\_\_\_ 10c) Expected Completion Date: \_\_\_/\_\_\_/ (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

### **SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

□ No □ Yes If Yes, please describe below:	
Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
□ Yes □ No <u>\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)</u>

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

PRINT Name	Title	Signature	Date
2b) Secretary of Non-profit Corporation	or Assistant School Princi	ipal - REQUIRED*	
PRINT Name	Title	Signature	Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <u>clerk.ncfunding@lacity.org</u> for instructions on completing this form

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